S ShareFile

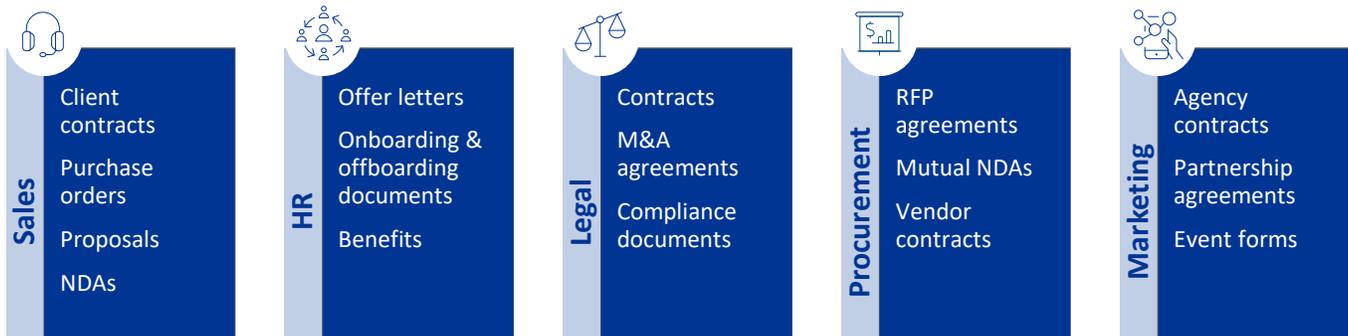# RightSignature

Save time, cut costs, and elevate the customer experience with an e-signature solution that fits right into your daily workflows.

Send, sign, and receive e-signature agreements in a matter of minutes. Discover the fastest, easiest way to get legally binding electronic signatures that's built for the way you work.

Simple e-signature workflows to power every business process:

Sales	HR	Legal	Procurement	Marketing
Client contracts	Offer letters	Contracts	RFP agreements	Agency contracts
Purchase orders	Onboarding & offboarding documents	M&A agreements	Mutual NDAs	Partnership agreements
Proposals	Benefits	Compliance documents	Vendor contracts	Event forms
NDAs				

This electronic signature solution is offered through two offerings: **RightSignature** and **ShareFile.**

The feature matrix below shows e-signature functionalities in the standalone e-signature plan, **RightSignature Advanced,** and integrated e-signature in **ShareFile Premium.**

Product Features: RightSignature Advanced Plan

Document Preparation

Automatic field detection	Set up your document in just one click with our automatic field detection.
Custom fields	Gather information with flexible and custom fields that include text fields, date boxes, checkboxes and more.
Diverse file type support	Upload documents in common formats, including PDF, DOC, DOCX and image files.
Document packager	Merge up to 5 separate documents and send it as a single document request for signature.
Request attachments	Allow signers to attach supporting documents as part of signing process.
Templates	Prepare documents rapidly with reusable, custom templates. Standardize repetitive agreements by saving document types with field placement and other settings to send a document in a few clicks.

Signing Workflow

Any device support	Use any device and operating system—no downloads, no plugins, no hassle.
Document visibility	Gain visibility on your agreement processes. RightSignature gives you full visibility to see when signers have opened the request, started the document, or have not viewed the signature request.
Extensive delivery capabilities	RightSignature can deliver documents for every situation: over email, with a secure link that can be mass distributed, or simply embedded on your website.
Handwritten digital signatures	Sign documents with a real, hand-drawn signature for more authentic-looking contracts.
Signature variety	There are several options to request secure, legally binding signatures: handwritten signatures, text to signature, click to agree. All three options have the same validity and simplicity for the signer.
Automated reminders	Set up automated reminders for signings to complete the agreement process.
Bulk send	Quickly send the same document to many signers with a few simple clicks.
Sequenced signing	Route documents to multiple users in sequencing order to fit your needed process. Specify a specific order and require users to sign one by one.
Void a sent agreement	Void a signature envelope if no recipients have sign the agreement yet.
Decline to sign	Signers have the option to 'decline document' for various reasons and notate why they need to decline. This voids the agreement for all recipients of the envelope.

Product Features: RightSignature Advanced Plan

Reporting

Generate reports	Produce consolidated CSV reports on signer input data available.
Usage statistics	Reports deliver on cycle times, efficiency, and new usage available.

Signer Authentication

Biometric authentication	Receive signer authentication via a biometric data capture.
Password authentication	Receive signer authentication via a password protected account.
SHA-2 digital fingerprint	Receive signer authentication via with a unique digital 'fingerprint' to ensure document hasn't been tampered with.
Signature Certificate	Every completed document includes a signature certificate, including the time-stamped audit trail and metadata to confirm the validity of the signature(s).
SMS authentication	Receive signer authentication via SMS text messaging to enter documents.
Knowledge-based authentication (KBA) [1]	Receive signer authentication via questions referencing non-discoverable information such as past addresses, vehicles owned, and more before granting access to documents.

Security

Audit log	Every signed document and its time-stamped audit trail are locked and stored on RightSignature's secure servers.
Document encryption	Utilizing up to 256-bit EV SSL encryption, RightSignature ensures the privacy of our users' data.
Hash checksum	After signing, RightSignature secures your executed document with a complex hash algorithm to ensure the permanent record is tamper-proof.
Online security	Upon login, your connection with is secure and encrypted using industry-leading SSL technology.
SSO access	Using the third-party identity provider of choice, administrators can ensure compliance with security and company standards, and automatically provision users.

Experience: Sending & Signing

Multi-language support	RightSignature can be utilized in localized languages including English, Spanish, French, German, Chinese, Japanese, Dutch, Italian, and Portuguese.
Save progress	Enables signers to save their progress while signing a document that may need extra time.
Self-sign or in-person signing	The flexibility to receive a legal-binding signature from any place. Whether that's face-to-face with the signer or self-signed signatures.
Simple signer access	Signers do not need an account to complete an agreement. No downloads needed.
Step-by-step guided signing	Give signers step-by-step guided signing, reducing complexity, errors, and omissions.

| Custom branding | Display your brand to signers. Reflect your logo and colors to customize the signer's experience. |

Product Features: RightSignature Advanced Plan

Administration & Controls

Flexible billing [2]	Per user, per month or per year billing flexibility. With simple click and buy or invoiced payment.
User access control	Granular admin and user level roles and permissions.
User delegation	When a user leaves an organization, the documents will be transferred to the admin.

Document Limits

Signature limits	No limits
Document send limits	100 per month per license applied to account
API document rate limit	240 per hr per account
File size limit	20MB
File page limit	2000

Integrations / Add-Ons

OAuth Support	RightSignature provides token-based authentication through which secure connections with integrated business applications can be established.
Rich REST API	Build a custom experience with RightSignature that fits right into your daily workflows. Integrate online document signing into web applications or business process, automate signature requests, embed RightSignature documents in your website, and much more.
Built-in business application integrations [$]	Simple integration connectors with leading business applications to integrate RightSignature into existing work processes: ShareFile, Podio, OneDrive, Box, Google, Dropbox, Clio, Stripe, SalesForce contacts, and Basecamp.
Applied Epic integration [$]	RightSignature integrates seamlessly into Applied Epic, a leading Insurance broker software, to streamline e-signatures in brokerages.
Seamless document and signature workflows [$]	RightSignature integrates natively and seamlessly with ShareFile, a leading secure cloud-based file sharing solution; and Podio, a powerful no-code work management platform. Together these solutions offer advanced workflow automation for documents and e-signatures to accelerate business processes.
Secure payment processing [$]	Collect payment information from a document and process it through a payment gateway integration, like the built-in integration with Stripe.

Product Features: RightSignature Advanced Plan

Compliance

U.S. ESIGN ACT of 2000	The ESIGN Act ensures that contracts and signatures cannot be denied validity/enforceability because they are in electronic form.
GDPR3	A legal framework that sets guidelines for the collection and processing of personal information from those who live in the EU.
UETA	Establishes the legal equivalence of e-records/signatures with paper/manually signed, removing barriers to electronic commerce.

ShareFile Premium with integrated e-signature

Additional value beyond RightSignature:

Store, send, share, get feedback and approvals, and even send seamless electronic signatures on any file, fast– all in one solution with ShareFile.	ShareFile: store, sync, and collaborate on documents securely
	Integrated, native e-signature capabilities built right into your files
	Unlimited e-signature document sends
	HIPAA compliance configuration[3]

View the full ShareFile Feature Matrix.

For a free trial of RightSignature or ShareFile Premium, visit rightsignature.com/pricing.

References

[1] Includes document limit of 100 docs per license per month, applied at the account level.

[2] All EU customers that require EU-provisioned accounts must contact sales to purchase licenses.

[3] HIPAA customers must have a signed BAA in place with ShareFile. Connectors are not supported with HIPAA configurations. Call 1.800.441.3453, if you need features to support HIPAA compliance needs.

[$] An additional external cost

ShareFile